

DECEMBER 2021

Summit Pointe Estates



Happy
HOLIDAYS.

THE KEYSTONE OFFICES WILL BE CLOSED IN OBSERVANCE OF THE HOLIDAY SEASON:

Christmas — Friday, December 24th
Monday, December 27th

New Year's Day — Monday, January 3rd



Holiday decorations (Christmas, New Years, Easter, Fourth of July, Halloween, Thanksgiving, etc.) shall be removed no later than two weeks after said holiday.

Christmas Tree Pickup

Christmas trees may be recycled by cutting them into small sections and placing them in the waste cart. Residents may also take advantage of the free Christmas tree collection program by placing their tree on the ground next to their collection containers on their regular collection day during the 2-week period—**December 27 through January 4**. Trees taller than 6 feet should be cut in half. Flocked trees are not recyclable and must be collected as a bulky item.

Prepare your tree for recycling

- Remove all ornaments, tinsel and garland
- Remove the tree stand
- Cut tree into 4-foot lengths

BOARD OF DIRECTORS:

Nikki Arora — President
Joe San Paolo — Vice-President
Jason Au — Treasurer
Peter Bicknell — Secretary
Sean Vandeboss — Member at Large

BOARD MEETINGS:

4th Wednesday, bi-monthly (odd months)
at 6:00 p.m.

Anaheim Community Center,
8201 E. Santa Ana Canyon Rd., Anaheim

The agenda will be posted at the guardhouse and community website 4 days prior. You may also obtain a copy of the agenda by contacting management at
ksteines@keystonepacific.com or
(949) 838-3280.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Karen Steines, CMCA, AMS
Phone: 949-838-3280
Fax: 949-377-3309

ksteines@keystonepacific.com

Emergency After Hours: (949)833-2600

COMMON AREA ISSUES, EXTRA

KEY FOBS & GATE REMOTES:

Carissa Andrus

candrus@keystonepacific.com

Or (949)508-1112

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-900-1104

customer@keystonepacific.com

ARCHITECTURAL DESK:

architectural@keystonepacific.com

Reminders:

- ◆ Assessments Payments:
The Summit Estates, c/o Keystone Pacific,
P.O. Box 513380, Los Angeles, CA 90051-3380
- ◆ Keystone is open from 9 am to 5 pm, Monday to Friday.
- ◆ For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line.
- ◆ Please call 9-1-1 for life-threatening emergencies.
- ◆ Street Sweeping Day - 2nd & 4th Monday
- ◆ Trash Pick-Up Day - Friday
Please remove trash cans from the common areas after this day.

iGate

Nordic Security iGate should be used by residents to add guests. There is an a free app on Android and iOS devices, and the web version is <https://access.nordicsec.com/login.aspx?CID=1> and the same login info from the app can be used.

Guests should be added to the account at least 24 hours in advance. However, if there are more than 25 guests, then 72 hours in advance is required. Residents can also submit a guest list to the guardhouse 72 hours in advance.

Additionally, if you are expecting more than 25 vehicles, an extra guard officer will need to be requested to assist with the process of vehicles entering the community.

Contractors

We are still having problems with residents sending contractors to work on Sundays. The guard will always ask the contractors what kind of work they will be doing to find out if it's emergency or not. Most of time residents are telling the guard it's an emergency when it's really not. An example would be installation of new cabinets, which would not be considered an emergency. As a reminder, the Rules prohibit contractors from doing work on Sundays.



KPPM CONNECTION

KPPM Connection is an online tool that offers enhanced homeowner services.

- Make online payments
- View current and previous statements and billing inserts
- Print account history reports
- View open violations and work orders
- Update enhanced email notification features— sign up for eblasts under 'notification settings' and by choosing 'community updates'.

Please visit www.kppmconnection.com and log in using your email address and password. If you have not registered, please have your billing statement available to enter information. If you need assistance, please contact Customer Care at (949) 833-2600 or customercare@keystonepacific.com.



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DRE #01066623 | SG DRE #00745605

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